

Request for Proposal
Facilities Assessment Consultant
Springfield Greene County Library District
Springfield, MO

Questions and Answers week of September 22, 2025

Question:

Does the Springfield Greene County Library District require a specialized software program for the documentation requirements?

Answer:

Any commonly used software is sufficient. The preference is a spreadsheet, database, etc, so the results may be used in the future.

Question:

When referencing the footprint assessment does that include carbon or environmental footprint?

Answer:

The Springfield Greene County Library District is always in search of the most sustainable and cost-effective solutions for our buildings, but we are not specifically trying to achieve a certain level of sustainability for our facilities. The footprint portion is looking at the footprint in a given neighborhood and our service area overall.

Question:

Are there specific parameters in terms of the population trend analysis?

Answer:

The Springfield Greene County Library District is seeking help in determining areas of large growth within Greene County, including the City of Springfield. This can be single-family, multi-family, or business increases for the county.

Question:

The RFP asks about fees and how the expectation fits with RSMo 8.285-8.291 regarding QBS?

Answer:

The Springfield Greene County Library District does not have the expectation that there will be design or development considerations, simply evaluation of existing conditions. The chosen proposal may not be with an architectural or engineering firm, and may include other qualified firms in other fields.